Continuous Learning and Sharing System (CLASS)

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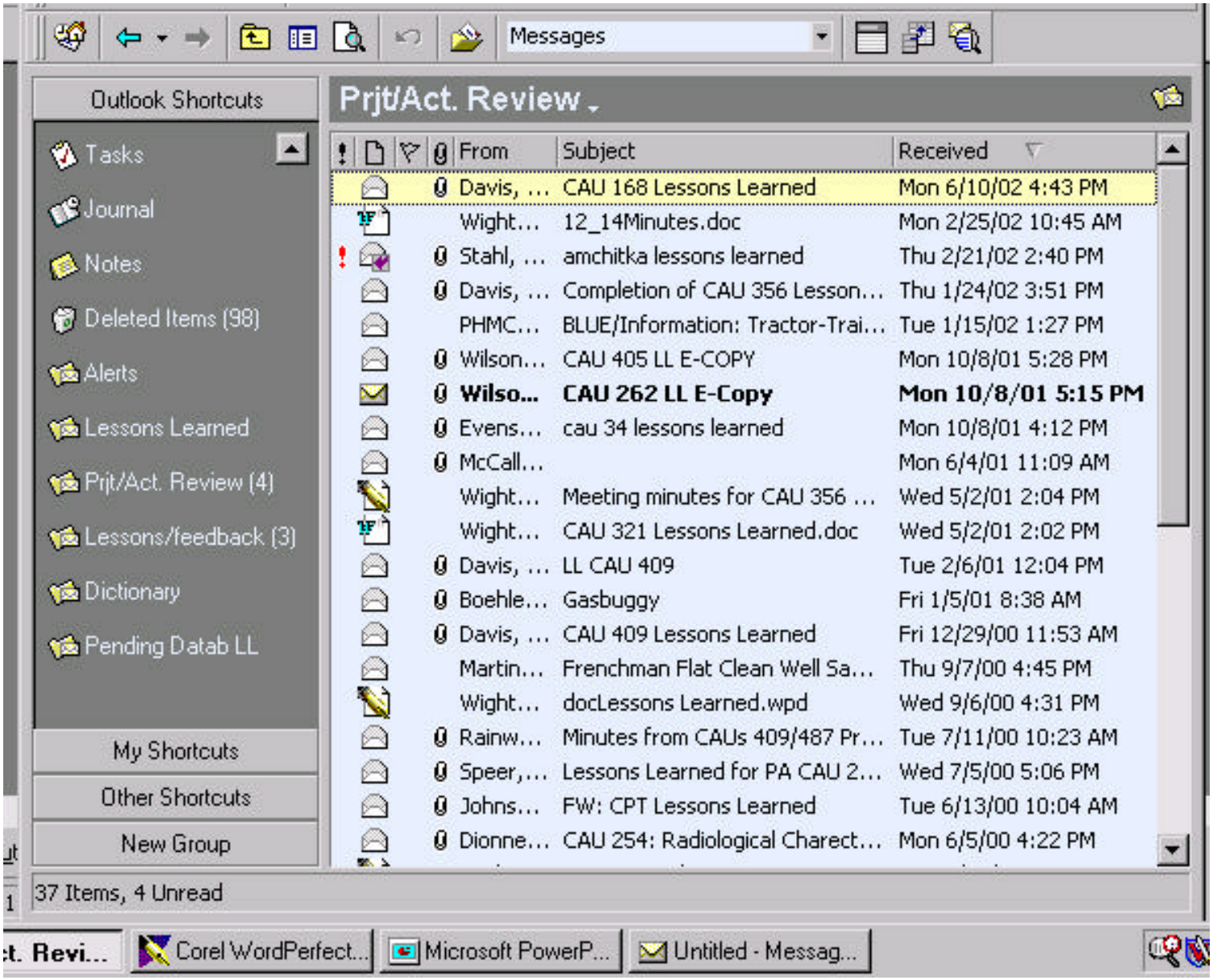
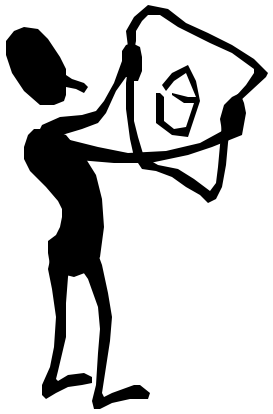
Problems

- Applicability
- Consistency
- Information Retrieval
- Passive vs. Active
- Utilization
- Tracking and Trending
- Performance Measures


Messages
Outlook Shortcuts
Tasks
Journal
Notes
Deleted Items (98)
Alerts
Lessons Learned
Prjt/Act. Review (4)
Lessons/feedback (3)
Dictionary
Pending Datab LL
My Shortcuts
Other Shortcuts
New Group
Prjt/Act. Review
From
Subject
Received
Davis, ... CAU 168 Lessons Learned Mon 6/10/02 4:43 PM
Wight... 12_14Minutes.doc Mon 2/25/02 10:45 AM
Stahl, ... amchitka lessons learned Thu 2/21/02 2:40 PM
Davis, ... Completion of CAU 356 Lesson... Thu 1/24/02 3:51 PM
PHMC... BLUE/Information: Tractor-Trai... Tue 1/15/02 1:27 PM
Wilson... CAU 405 LL E-COPY Mon 10/8/01 5:28 PM
Wilso... CAU 262 LL E-Copy Mon 10/8/01 5:15 PM
Evens... cau 34 lessons learned Mon 10/8/01 4:12 PM
McCall... Mon 6/4/01 11:09 AM
Wight... Meeting minutes for CAU 356 ... Wed 5/2/01 2:04 PM
Wight... CAU 321 Lessons Learned.doc Wed 5/2/01 2:02 PM
Davis, ... LL CAU 409 Tue 2/6/01 12:04 PM
Boehle... Gasbuggy Fri 1/5/01 8:38 AM
Davis, ... CAU 409 Lessons Learned Fri 12/29/00 11:53 AM
Martin... Frenchman Flat Clean Well Sa... Thu 9/7/00 4:45 PM
Wight... docLessons Learned.wpd Wed 9/6/00 4:31 PM
Rainw... Minutes from CAUs 409/487 Pr... Tue 7/11/00 10:23 AM
Speer,... Lessons Learned for PA CAU 2... Wed 7/5/00 5:06 PM
Johns... FW: CPT Lessons Learned Tue 6/13/00 10:04 AM
Dionne... CAU 254: Radiological Charect... Mon 6/5/00 4:22 PM
37 Items, 4 Unread
t. Revi...
Corel WordPerfect...
Microsoft PowerP...
Untitled - Messag...

Approach

- **Information Systems**
- **Training**
- **User Meetings**
- **CLASS**

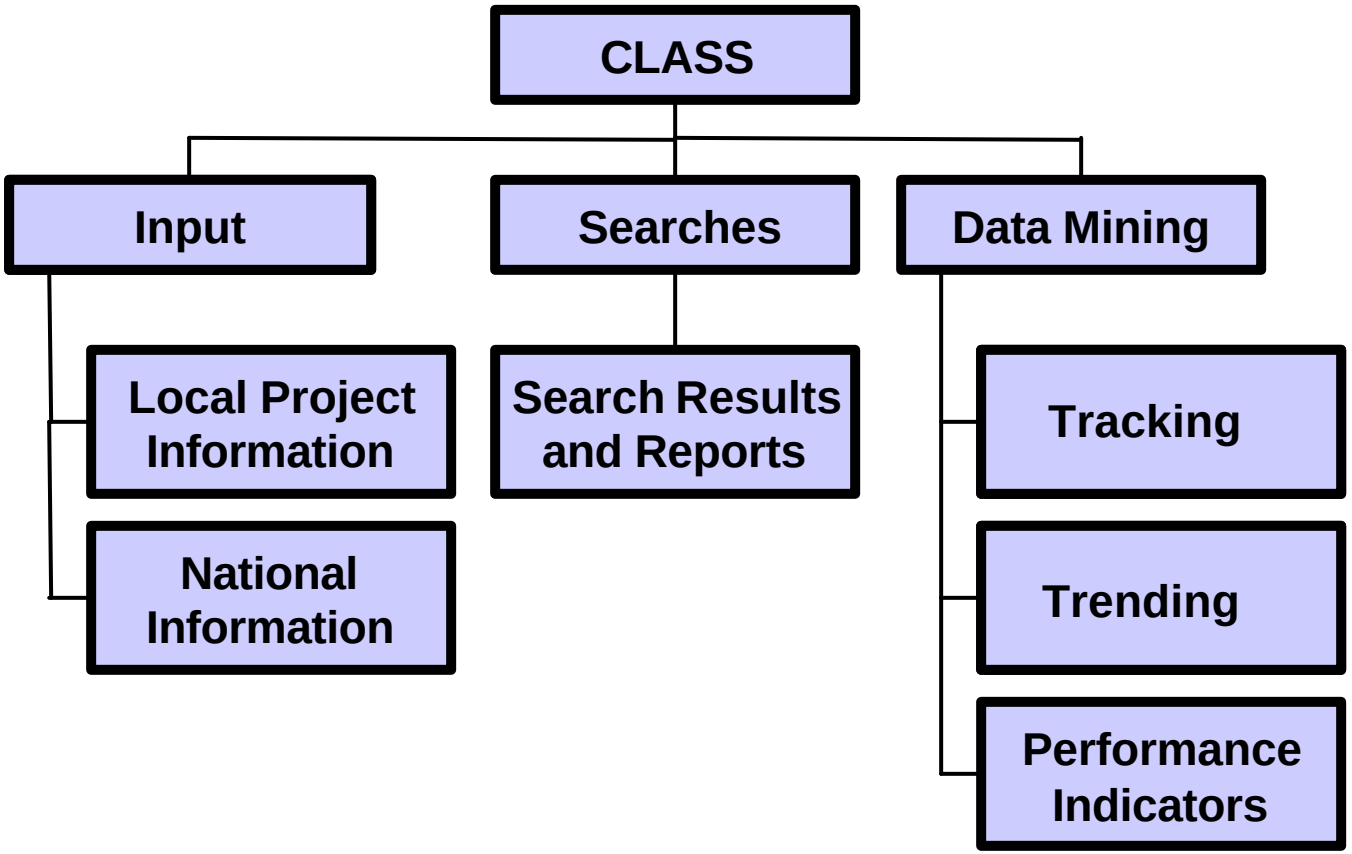


Core Concepts

Design a system that:

1. **Is easy to use**
2. **In-line with current processes**
3. ***Retrieves data in a way that could then be utilized in daily work***
4. **Demonstrate to DOE that this information has been incorporated into activities**

Structure Chart



CLASS - Continuous Learning And Sharing System - - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Home
Search Activities
Saved Searches
Add New Projects
Add Project Activity
Add Department Activity
Edit Existing Activity
Proxy Information

Approval Interface

Tracking and Statistics

Class

Continuous Learning and Sharing System

~ Welcome to CLASS ~

An interactive system that allows you to capture and utilize project knowledge to promote efficiency and safety.

DOE Lessons Learned

EM Lessons Learned

OE Summary

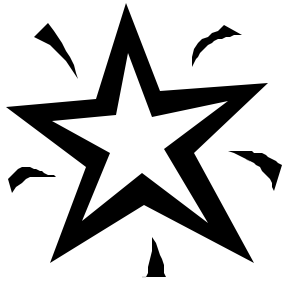
Last Modified 01/17/2003 11:56:01
Please send questions and comments to
Lessons Learned coordinator

Local intranet

Basics

- **Web Based application**
  - **Cold Fusion 4.5 web pages**
  - **SQL server 8 database**
  - **Crystal Reports 8 report viewer**
  - **Java script features**
  - **Network Authentication**

Features



- Spell Check
- Search
- Data Verification (Approval process)
- Add Comments (feedback loop)
- Automatic Email Notification
- Help Text
- Statistical Tracking
- Upload/Attach Pictures

Data Flow

Add / Select Project -OR- Select Department

ADD Activity to Project or Department

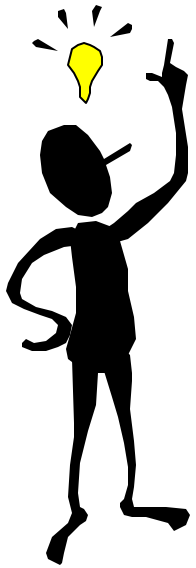
EDIT Activity

SUBMIT Activity for Approval

SEARCH Approved Activities

Printable Reports

Things to Know



- **Standard rules**
  - **Bold, blue text is a link**
    - **Sort display**
    - **Help text**
    - **Back/contact buttons**
  - **Any time you hit a button that will *change the status* of a project or activity you will be prompted with a confirmation popup**
  - **Every step has a safeguard**